

**INVERCLYDE INTEGRATION JOINT BOARD
ROLLING ACTION LIST
9 SEPTEMBER 2024**

Meeting Date and Minute Reference	Action	Responsible Officer	Timescale	Progress/Update/Outcome	Status	Open/Closed
14 November 2023 (Para 81(2))	Further report on progress with Workforce Plan	Chief Officer	November 2024	Paper to November 2024	Work Ongoing	Open

Annual Report Schedule and forward planning

<p><u>September (9 September 2024)</u></p> <ul style="list-style-type: none"> • Clinical & Care Governance • Annual Performance Report • Finance Monitoring • Directions Annual Report • Governance of External Organisations • Strategic Partnership Outcomes Framework • ADRS report 	<p><u>November (18 November 2024)</u></p> <ul style="list-style-type: none"> • Audited Annual Accounts • Workforce Update • PCIP update (6 monthly update) • Finance Monitoring • Equalities Duty Update • Further report on progress with Workforce Plan • Homelessness Redesign • Governance of External Organisations • Digital Strategy • Update on HSCP Savings Programme Board
<p><u>January (27 January 2025)</u></p> <ul style="list-style-type: none"> • Finance Monitoring • Chief Social Work Annual Report • Update on Vaccination Programme • Annual Report on Improving Cancer Journey Model • Governance of External Organisations • Update on HSCP Savings Programme Board 	<p><u>March (24 March 2025)</u></p> <ul style="list-style-type: none"> • Budget Setting 24/25 • Finance Monitoring • Update on HSCP Savings Programme Board

<p><u>May (12 May 2025)</u></p> <ul style="list-style-type: none"> • Finance Monitoring • Inverclyde HSCP Strategic Plan update • Further progress report on implementing Public Sector Equality Duty Compliance and Improvement Plan • Further report on success and governance of Kincaire Scheme • Update on HSCP Savings Programme Board 	<p><u>June (23 June 2025)</u></p> <ul style="list-style-type: none"> • Draft Annual Accounts • Proposed Dates of Future Meetings • Update on Joint Inspection of Adult Services following publication of inspection report • Workforce Plan Update • Integration Schemes Update • Governance of External Organisations • Update on HSCP Savings Programme Board
<p><u>Others</u></p> <ul style="list-style-type: none"> • Publish set of equality outcomes (4 yearly) • Report on progress toward equality outcomes (2 yearly) • Report on mainstreaming of equality into day-to-day operations (2 yearly) 	

REMITTS TO IJJB AUDIT COMMITTEE

<p><u>ACTION</u></p>	<p>UPDATE</p>
<p>13 May 2024 (Min reference 23(9)) That it be remitted to officers to submit a report on recruitment matters to IJJB Audit Committee specifically around the Alcohol and Drug budgets</p>	<p>Placed on IJBAC RAL for September 2024 meeting (date - 9 September 2024)</p>